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| --- |
| logo  College: Department:  Course Title:  Course No:  Credit Hours:  Semester:  **About The Course**  Course Title: Class:  Course No:  Credit Hours: Lecture Room:  Obligatory/ Optional:  Text Book:  **The Instructor**  Name: Title:  Office Tel:  Office No: Office Hours:  E-maile: |

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| **Course Description** |

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| **Course Objectives** |

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| **Learning Outcome** |

**Making students aware of how language works to convey meaning as its basic function**

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| **Course Outline and Time schedule** |

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| --- | --- |
| Course Outline | Week |
|  | First week |
|  |
|  |
|  | 2nd week |
|  |
|  |
|  | 3rd week |
|  |
|  |
|  | 4th week |
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|  |
|  | 5th week |
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|  | 6th week |
|  |
|  |
|  | 7th week |
|  |
|  |
|  | 8th week |
|  |
|  |
|  | 9th week |
|  |
|  |
|  | 10th week |
|  |
|  |
|  | 11th week |
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|  |
|  | 12th week |
|  |
|  |
|  | 13th week |
|  |
|  |
|  | 14th week |
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|  |
|  | 15thweek |
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**Presentation methods and techniques**

Methods of teaching varied according to the type of text, student and situation. The following techniques are usually used:

1. Lecturing with active participations.
2. Problem solving.
3. Cooperative learning.
4. Discussion.
5. Learning by activities.
6. Connecting students with different sources of information

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| Sources of information and Instructional Aids |

For example: Computer … power point …etc.

* Transparencies
* Distance learning
* Library sources

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| **Assessment Strategy and its tools** |

The assigned syllabus is assessed and evaluated

Through: feed back and the skills that are acquired by the students

The tools:

1. Digonistic tests to identify the students level and areas of weakness
2. Formal (stage) evaluation

a) Class Participation

b) Ist Exam

c) 2nd Exam

d) Activity file

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| **Tool & Evaluation** |

Tests are permanent tools & assessment, in addition to the activity file which contains curricular and the co-cussiculor activities, research, report papers and the active participation of the student in the lecture.

The following table clarifies the organization of the assessment schedule:

|  |  |  |
| --- | --- | --- |
| **Grade** | **Date** | **Test** |
|  |  | First Exam |
|  |  | 2nd Exam |
|  | Students should be notified about their marks | Activities & Participation |
|  |  | Final Exam |

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| **Activities and Instructional Assignment** |

1. Practical assignments to achieve the syllabus objectives.
2. ……..

**Regulations to maintain the teaching-Learning Process in the Lecture:**

1- Regular attendance.

2- Respect of commencement and ending of the lecture time.

3- Positive relationship between student and teacher.

4- Commitment to present assignments on time.

5- High commitment during the lecture to avoid any kind of disturbance and distortion.

6- High seuse of trust and sincerity when referring to any piece of information and to mention the source.

7- The student who absents himself should submit an accepted excuse.

8- University relevant regulations should be applied in case the studen,s behavior is not accepted.

9- Allowed Absence percentages is ( %).

|  |
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| **Internet websites** |

**1…….**

**2…….**

**3……..**

**References :**

**1……**

**2……**

**3……**

**Syllabus Classification**

|  |  |  |
| --- | --- | --- |
| **Objectives** | ***Learning outcome*** | ***Assessment tools*** |
| 1- |  |  |
| 2- 2- |  |  |
| 3- |  |  |
| *4-* |  |  |
| 5- |  |  |